

EDWARD ENTERPRISES, INC.
APPLICATION FOR EMPLOYMENT
(An Equal Opportunity Employer)

Please Print

Date: _____

Job or type of work for which you are applying

GENERAL INFORMATION

Name: _____

Address: _____

Phone: _____

Are you legally eligible for employment in the United States? _____

Person to notify in case of emergency: _____

Address: _____ Phone: _____

PREVIOUS EMPLOYMENT (List employers you worked for within the past 10 years). Use additional sheets if needed.

Name of employer: _____

Address: _____ Type of Business: _____

Name of immediate supervisor: _____ Phone: _____

Position held and responsibility: _____

Date started: _____ Date left: _____

Reasons for leaving: _____

Name of employer: _____

Address: _____ Type of Business: _____

Name of immediate supervisor: _____ Phone: _____

Position held and responsibility: _____

Date started: _____ Date left: _____

Reasons for leaving: _____

PREVIOUS EMPLOYMENT (cont.)

Name of employer: _____

Address: _____ Type of Business: _____

Name of immediate supervisor: _____ Phone: _____

Position held and responsibility: _____

Date started: _____ Date left: _____

Reasons for leaving: _____

REFERENCES

List three persons not related to you, preferably residing in Hawaii, whom we may contact as to personal and occupational character, habits and ability:

Name	Address	Occupation	Phone

EDUCATION

Name of School	Location	No. of Years Attended	Diploma/Degree
Elementary: _____			
Middle School: _____			
High School: _____			
College: _____			
Other Training: _____			

SKILLS AND TRAINING - List any qualifications and skills you may have which are relevant to the job for which you are applying: _____

The work attendance schedule requires that an employee be present at all assigned shifts. Is there any reason why you would not be able to be regularly present during the assigned hours? _____ No _____ Yes

If yes, explain: _____

Are you willing to work overtime if required? _____ No _____ Yes

Do you have relatives working here or for a competitor? _____ Explain: _____

How did you learn of this opening? _____

If your application is considered favorably, on what date will you be available for work? _____

I certify that the information contained in this application is correct and complete to the best of my knowledge. I understand that any false answer or statements or implications made by me in this application, other employment-related documents, or in my employment interview, when discovered, may result in denial of employment or discharge.

I authorize Edward Enterprises, Inc. to make a thorough investigation of my past employment, education, and activities and I release from all liability all persons, organizations, business entities and government agencies that supply such information. I indemnify Edward Enterprises, Inc. against any liability which might result from making such investigation.

In consideration of my employment, I agree to conform to all rules and regulations of Edward Enterprises, Inc. and my employment and compensation can be terminated, with or without cause, and with or without notice at any time at the option of either Edward Enterprises, Inc. or myself. I understand that no agent or representative of Edward Enterprises, Inc., other than the president or vice-president of Edward Enterprises, Inc. has authority to change the terms of my employment and that no change will be effective unless in writing. I understand that this application form does not constitute an employment contract.

Date of Application

Signature of Applicant

This application is current for thirty days

Date of Interview: _____ Position for which considered: _____ Decision Reached: _____

Interviewer's Notes: _____

Reason for decision: _____ Date applicant notified: _____

Starting Date: _____

Starting Pay: _____